



How Saskatchewan Oat Development Commission (SaskOats) Producers Can Engage in the Resolution Process

The SaskOats board encourages all Registered Oat Producers¹ to provide feedback and communicate with the commission. Producers have the opportunity to present resolutions at a SaskOats Annual General Meeting (AGM) or special Commission meeting.

Any resolution a registered producer wishes to have placed on the AGM agenda must be received by the SaskOats Administration Office 30 days prior to the meeting. For special meetings called, any resolutions would need to be received 15 days in advance (in both cases the resolution could be emailed to smathieson@poga.ca; mail to SaskOats, Box 20106, Regina, SK, S4P 4J7; or fax 866-286-1681). At that time the resolution would be taken to the SaskOats Resolutions Committee for consideration. It will then be placed on the AGM or special meeting agenda to be brought forward by the producer that submitted it. After the resolution has been read aloud at the meeting, and if it is seconded by another registered producer, the initiator will then be allowed to speak to the resolution (to provide more explanation and/or reasoning behind it). The chair will then address the topic and open the floor to orderly discussion and debate before calling for a vote. If the resolution is not seconded it will die on the floor (i.e., not be voted on or discussed further).

All resolutions will be recorded in the meeting minutes. Only carried resolutions will be taken back to the SaskOats board to decide what, if any, action is to be taken. The board will inform the membership of the outcome of this resolution at the next AGM.

¹*What is a Registered Oat Producer?* Any producer (individual or company) who had had a Saskatchewan Oat Development Commission service fee deducted within the two previous fiscal years and has not received a refund for those service fees.

What if the Registered Oat Producer is not an individual? Each corporation, partnership, or other organization designates a single representative to operate on its behalf for SaskOats member business (e.g., to vote).

How to prepare a clear and concise resolution. A resolution has the best chance of succeeding if it: resonates with other oat producers; is specific, relevant and timely to the oat industry; and, aligns with the definition of the SaskOats' scope of work done on behalf of producers. Include two clauses within the resolution:

Whereas... (the opening clause introduces and explains the reasoning, time-sensitivity, and any other information relevant to the creation of the resolution)

Be It Resolved... (the closing clause presents specific actions the mover would like the board to take)

The SaskOats board welcomes input, suggestions and recommendations from SaskOats producers regarding the organization's activities, policies and direction. Hopefully, this helps clarify how producers can engage with their governing board!